

**“FOOD TRUCK” ADDENDUM TO
Houston Heights City Hall & Fire Station
User Agreement**

The Houston Heights Association (HHA) and _____ (User) agree to the following terms in addition to the attached User Agreement between the parties on the date of _____.

Food trucks are expressly prohibited without prior approval from the vice president of properties or the president of the Houston Heights Association.

The HHA will not be held responsible for any damage from or any personal injury which User, its attendees, volunteers, or third-party contractors may sustain while utilizing food trucks.

Any minor children attending User’s event must be supervised by an adult at all times.

Event guests, volunteers, and third-party contractors must park in an orderly fashion on the premises and may not block access to neighboring business or residential right-of-way. The City of Houston right-of-way on the east side (the alley) of the Fire Station must be kept completely clear at all times.

Guests may not use chalk or any other markers on the floors, walls, or any surfaces of HHA property. The use of said markers will result in the forfeiture of User’s additional deposit.

User

An additional deposit of \$1,000 in consideration of this “Food Truck” Addendum is required. When the HHA is satisfied that User has adhered to the provisions of the User Agreement and the “Food Truck” Addendum, the additional deposit will be refunded to User.

User must create a contiguous safety barrier measuring a minimum height of 42 inches and allowing a minimum 10-foot buffer zone around the food trucks and any other parking or recreational space.

User must employ a qualified security officer and said officer must be posted near the food truck at all times. Security officer’s name and contact information must be provided by User to the HHA more than two weeks prior to the commencement of the event.

Security officer’s name and contact info _____

The name of food truck operators and their phone numbers to contact during the event must be provided to HHA three weeks prior to the commencement of the event.

Names of food trucks, contact names & phone numbers _____

In the event User does not comply with these requirements, User will forfeit its security deposit and additional deposit. Any damages and/or expenses exceeding User's security deposit and additional deposit will be the responsibility of User.

Food Truck Operators

Food truck operators must provide liability insurance policy certificate to HHA for an amount no less than \$1,000,000 more than 48 hours before the commencement of the event.

All food trucks must be located outside the Houston Heights City Hall & Fire Station (the "Fire Station") structure and at least 20 feet from any buildings, automobiles, or other structures or objects located on or adjacent to the HHA property.

Food trucks must be in the Designated Food Truck Location identified on the attached site plat and must be supervised always by User and User's security officer.

Operators of food trucks will not be allowed to plug into HHA electrical outlets or use water (hose bibs or otherwise) for operational use.

A meeting is required between HHA, Food Truck Operator and User at least 48 hours prior to the commencement of the event to review the site restrictions and right-of-way. (See HHA site plat for legal right-of-way.)

Food truck operator may not use the dumpster or other trash receptacles on the premises for the disposal of food waste.

AGREED BY AND BETWEEN:

USER:

HOUSTON HEIGHTS ASSOCIATION:

Signature

Signature

Printed name / title or individually

Printed name

Company or organization

Title

Date

Date