

**“FOOD TRUCK” ADDENDUM TO
Houston Heights City Hall & Fire Station
User Agreement**

The Houston Heights Association (HHA) and _____
(User) agree to the following terms in addition to the attached User Agreement between
the parties on the date of _____:

Food trucks are expressly prohibited without prior approval from the vice
president of properties or the president of the Houston Heights Association.

Names of food trucks _____

- The HHA will not be held responsible for any damage from or any personal injury which User, its attendees, volunteers, or third-party contractors may sustain while utilizing food trucks.
- All food trucks must be located outside the Houston Heights City Hall & Fire Station (the “Fire Station”) structure and at least 20 feet from any buildings, automobiles, or other structures or objects located on or adjacent to the HHA property.
- User must employ a qualified security officer and said officer must be posted near the food truck at all times. Security officer’s name and contact information must be provided by User to the HHA more than 48 hours prior to the commencement of the event.
- Food trucks must be located in the Designated Food Truck Location identified on the attached site plat and must be supervised at all times by User and User’s security officer.
- User must create a contiguous safety barrier measuring a minimum height of 42 inches and allowing a minimum 10-foot buffer zone around the food trucks and any other parking or recreational space.
- Operators of food trucks will not be allowed to plug into HHA electrical outlets or use water (hose bibs or otherwise) for operational use.
- The name of food truck operators and their phone numbers to contact during the event must be provided to HHA 48 hours prior to the commencement of the event.
- Any minor children attending User’s event must be supervised by an adult at all time.
- The HHA requires an additional deposit of \$1,000 in consideration of this “Food Truck” Addendum. When the HHA is satisfied that User has adhered to the provisions of the User Agreement and the “Food Truck” Addendum, the additional deposit will be refunded to User.
- Event guests, volunteers, and third-party contractors must park in an orderly fashion on the premises and may not block access to neighboring business or

residential right-of-ways. The City of Houston right-of-way on the east side of the Fire Station must be kept completely clear at all times.

- A meeting is required between HHA, Food Truck Operator and User at least 48 hours prior to the commencement of the event to review the site restrictions and right-of-ways. (See HHA site plat for legal right-of-ways.)
- A liability insurance policy certificate for an amount no less than \$1,000,000 for each Food Truck Operator must be provided to HHA more than 48 hours before the commencement of the event.
- Guests may not use chalk or any other markers on the floors, walls, or any surfaces of HHA property. The use of said markers will result in the forfeiture of User's additional deposit.
- All food waste must be bagged and removed entirely from the Fire Station within six hours of the conclusion of the event. User may not use the dumpster or other trash receptacles on the premises for the disposal of food waste.
- All surfaces must be wiped down and floors swept and mopped after the conclusion of the event.
- In the event User does not comply with these requirements, User will forfeit its security deposit and additional deposit. Any damages and/or expenses in excess of User's security deposit and additional deposit will be the responsibility of User.

AGREED BY AND BETWEEN:

USER:

signature

printed name / title or individually

company or organization

dated

HOUSTON HEIGHTS ASSOCIATION:

signature

printed name / title

dated